

**IN THE UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF OHIO
EASTERN DIVISION**

CITY PLATING AND POLISHING, LLC,
*individually and on behalf of all others
similarly situated,*

Plaintiff,

vs.

ENROLL CAROLINA, INC.,

Defendant.

CASE NO. 1:18-cv-2170

JUDGE PATRICIA A GAUGHAN

**STIPULATED AND AGREED TO
CONFIDENTIALITY AGREEMENT
AND PROTECTIVE ORDER**

This Order shall govern the use of all Confidential Information and Confidential Documents produced by or on behalf of Plaintiff, City Plating and Polishing, LLC, and Defendant, Enroll Carolina, Inc., (which are collectively referred to herein as the “*Parties*” and individually as a “*Party*”), and third parties, or furnished by any person associated or affiliated with the Parties in connection with discovery or any other exchange of information in connection with the prosecution, defense, or efforts at resolving the case captioned above.

1. As used herein, the term “Confidential Information” means confidential, proprietary, trade secret and/or personal private information that is to be protected from public disclosure.

2. The Parties acknowledge that they intend to request and/or exchange certain documents and information from one another that may contain Confidential Information.

3. The Parties acknowledge that, pursuant to the terms of this Order, they may be provided with documents containing Confidential Information. The Parties further acknowledge that the improper disclosure of documents or information containing Confidential Information may result in damages, losses and irreparable harm to the disclosing Party. Accordingly, the

Parties agree and covenant to use good faith and reasonable care when maintaining, storing and disclosing Confidential Information and further agree to take all steps necessary in order to preserve the confidential, proprietary and/or personal private nature of Confidential Information.

4. Confidential Information shall not be disclosed or permitted to be disclosed to anyone other than those individuals or entities bound by this Order, as set forth below. This Order shall be binding on each of the Parties and their respective affiliates, employees, contractors, representatives and agents including, but not limited to, the attorneys of record.

5. A Party seeking to protect Confidential Information shall designate the information as either “Confidential” or “Confidential – Attorney Eyes Only.” The “Attorney Eyes Only” designation shall only be used for information that the producing Party considers highly confidential and highly sensitive and competitive information. Documents and other tangible items shall be designated as “Confidential” or “Confidential - Attorney Eyes Only” at the time the documents are produced and by a stamp or some other label on the documents or items within fourteen (14) days of receipt of such documents by the designating Party. Any deposition transcripts or portions thereof may be designated as “Confidential” or “Confidential - Attorney Eyes Only” on the record at the time the testimony is given, or within fourteen (14) days after the transcript is received by the designating Party by written notice to all Parties and recipients of the transcript. Deposition transcripts shall be maintained as “Confidential – Attorney Eyes Only” for at least fourteen (14) days after their receipt to enable a producing Party to designate portions as “Confidential” or “Confidential –Attorney Eyes Only.” Only with specific order(s) of the Court can testimony or exhibits at a hearing or trial be protected in any manner.

6. The Parties agree that all Confidential Information exchanged between one another or received from any third party shall be used solely for the purposes of the above-captioned proceeding. Under no circumstances, other than those specifically provided for herein,

shall a Party receiving Confidential Information disclose said Confidential Information to any person or entity other than the following:

- a. The Parties;
- b. Experts or consultants retained to assist the Parties in this proceeding;
- c. Fact witnesses to the extent the Confidential Information relates to their testimony as it is anticipated to be offered in this proceeding;
- d. Counsel for the Parties, including paralegals and support staff assisting counsel or other persons employed or retained by the Parties and who are engaged in such manner of assistance; and
- e. The Court and all Court personnel.

7. Confidential Information may not be disclosed, shown or otherwise revealed to those persons identified in Paragraph 6 (a) through (c) above, until (i) the undersigned attorneys and Party have advised such person that the Confidential Information is confidential and subject to this Order; and (ii) such persons have agreed in writing to be bound by the terms of this Order by signing the Acknowledgement attached hereto as Appendix A. Counsel, Party and all Parties shall maintain a signed copy of Appendix A for each individual who is provided access to Confidential Information and be prepared to provide a copy of the same to the Court upon request related to any alleged disclosures. The Court and Court personnel are not required to sign Appendix A.

8. Except upon further Order of the Court or by express written consent of counsel of record, Confidential Information designated as “Confidential – Attorney Eyes Only” may only be disclosed to the following individuals:

- a. Litigation counsel (i.e., counsel of record and any other attorneys substantially involved in the prosecution or defense of this action on behalf of any party) for the parties to this action, including other attorneys in that firm and paralegals, office clerks, secretaries and clerical or support personnel employed by Litigation counsel, but only if:
 - (i) it is necessary to disclose the “Confidential – Attorney Eyes Only” Information to them for purposes of this action;

- (ii) they are not Parties or affiliates of any Party or competitors or vendors of any Party;
 - (iii) they are not officers, directors or employees of parties, or affiliates of Parties, or of competitors or vendors or customers of Parties; and
 - (iv) they are under the supervision and control of Litigation counsel.
- b. The Court, and any court reporter, videographer or typist recording or transcribing testimony in this action, and any outside, independent reproduction service.
- c. Consulting experts or testifying expert witnesses, their associates, assistants, and other personnel employed directly by the experts who submit to the jurisdiction of this Court's Order and who acknowledge and agree to be bound by the terms of this Order. The experts shall execute an acknowledgment substantially in the form attached as Exhibit A to this Order before being given access to the "Confidential –Attorney Eyes Only" Information. A Party may not disclose "Confidential – Attorney Eyes Only" Information to experts unless:
- (i) it is necessary to disclose the "Confidential –Attorney Eyes Only" Information to them for purposes of this action;
 - (ii) they are not parties or affiliates of any Party; and
 - (iii) they are not officers, directors, or employees of Parties, or affiliates of Parties, or of competitors or vendors or customers of Parties.
- d. The author, addressee or any other person identified in the document as a prior recipient of the Confidential – Attorney Eyes Only" Information.
- e. Other persons who may be specifically designated by written consent of all attorneys of record or pursuant to order of the Court.

9. Each person given access to Confidential Information shall segregate such material, keep it secure, treat it as confidential and proprietary and take all action necessary to preserve and prevent the unauthorized disclosure – whether intentional or unintentional – of the Confidential Information.

10. The Parties shall take reasonable steps to protect Confidential Information that may be transferred or transcribed into their own notes, summaries, copies or exhibits prior to use in any hearing or trial.

11. With respect to any deposition testimony, the designation of “Confidential” or “Confidential - Attorney Eyes Only” may be made on the record at the time of the deposition testimony, at which time the deposition testimony shall be marked by the court reporter and shall be subject to the full protection of this Order. In the case of deposition testimony not so designated, counsel may—within fourteen (14) days after receipt of the transcript—notify the Parties that all or part of the transcript contains Confidential Information, in which case any pages specifically designated “Confidential” or “Confidential - Attorney Eyes Only” shall be subject to the full protection of this Order. Until expiration of the aforementioned fourteen (14) day period, all transcripts, in addition to all information contained therein and exhibits attached thereto, shall be deemed Confidential Information, subject to the terms of the Order. The cover page of any deposition transcript and/or deposition exhibits that have been designated as Confidential Information or “Confidential - Attorney Eyes Only” shall include a prominent designation that states “Contains Confidential Information Subject to Protective Order,” or other equivalent language.

12. Within sixty (60) days of the conclusion of this proceeding, all Confidential Information and all copies, duplications, notes, extracts and summaries thereof shall be returned to the producing Party or with the prior written consent of the producing Party or their counsel, destroyed with a letter to counsel for the producing Party certifying that all Confidential Information has been, as applicable, returned or destroyed. After the sixty (60) day period, if requested by any Party, counsel of record shall within fourteen (14) days of the request, certify in writing that all Confidential Information required to be returned has been returned or destroyed.

13. If any Party to this proceeding disagrees with a designation that particular documents or testimony are Confidential Information, such Party shall give the designating Party or entity written notice of its disagreement and the interested Party shall try to resolve such

dispute in good faith prior to filing any motion with the Court. Nothing in this paragraph is intended to delay the proceedings or delay the issue being resolved with the Court.

14. In the event that there is a disagreement concerning any documents designated as "Confidential – Attorney Eyes Only," which cannot be mutually resolved between the parties, the non-designating Party may object to the designation of a specific document or class of documents by filing a Motion with the Court, stating the specific reasoning giving rise to the objection, and requesting that the designation be determined by the Court. The Court shall decide whether the designation shall be revised or removed and may determine whether any additional protections, such as withdrawal or destruction of the documents, are needed – keeping in mind the interests of both parties and the need for the evidence.

15. Nothing contained in this Order shall be construed to restrict the use or disclosure of Confidential Information by the Party producing such information or documentation or be construed as a basis to avoid discovery of such information or documentation, or be construed as a basis to prevent any Party from interposing an objection to a request for discovery.

16. Nothing contained in this Order shall prejudice, in any way, the right of any Party to seek, by way of consent of all of the Parties or by application to the Court (i) additional protection for specific Confidential Information; or (ii) relief from the provisions of this Order with respect to specific items or categories of Confidential Information.

17. By stipulating to this Order, the Parties do not waive any applicable privileges, and reserve the right to contest any requests or subpoenas for documents or testimony and to assert such applicable privileges.

18. The Parties stipulate that, after the disclosure of any given document, the producing Party shall have the absolute right to rescind the inadvertent production of that document if it contains privileged attorney-client communications and/or work product provided that the producing Party provides prompt written notice to the receiving Party of its discovery of

the inadvertent production. Accordingly, in the event that the producing Party determines that a privileged document has been inadvertently produced, the following procedures shall be followed: (i) The designating parties shall make written demand upon the receiving Party to return such inadvertently produced documents, materials or information; (ii) Upon demand by the designating Party, all such documents, material or information and any copies, duplications, extracts, and summaries thereof shall be returned to the designating Party within five (5) business days; (iii) The designating Party shall maintain the specified documents, material or information for in camera inspection by the Court during the pendency of this case, including any appeals.

19. All Parties and attorneys of record in this proceeding, and all other persons and entities granted access to Confidential Information by counsel or the Parties pursuant to this Order shall be bound by this Order.

20. Nothing in this agreed Order is intended to or may be construed as limiting the Parties from using information gained in discovery or otherwise at hearing or trial.

21. The undersigned hereby stipulate and agree that the Court may enter this Stipulated and Agreed Confidentiality Order in the above-referenced action, and further that the Court may and shall issue any necessary orders on this subject.

/s/ Patricia A. Gaughan

JUDGE PATRICIA A. GAUGHAN
Dated: 11/19/18

Stipulated and Agreed to by:

DINN HOCHMAN & POTTER, LLC:

/s/ Benjamin D. Carnahan
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STEVEN B. POTTER (0001513)
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Attorney for Plaintiff

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CITY PLATING AND POLISHING, LLC,
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Defendant.

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JUDGE PATRICIA A GAUGHAN

**ACKNOWLEDGMENT OF
STIPULATED AND AGREED TO
CONFIDENTIALITY AGREEMENT
AND PROTECTIVE ORDER**

I, _____, being of lawful age and capacity, hereby certify that I have read the Confidentiality Agreement and Protective Order (“Order”) entered in the above-captioned proceeding on the _____ day of _____, 2018, and I agree to abide by its terms. I agree that, except for the purposes of the above-captioned action, I will not make any use of Confidential Information nor will I disclose or provide such documentation or information to any third-parties. I consent to the personal and subject matter jurisdiction of the United States District Court for the Northern District of Ohio from which the Confidential Information was produced for purposes of enforcement of this Order against me or other matters related to the Order.

Name: _____ Address: _____

By: _____

Print (name): _____

Date: _____

APPENDIX A